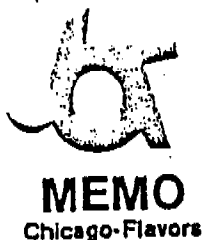


Bush Boake Allen Inc.



DATE: March 18, 1993

TO: Safety Committee:

Pete Engle
Debbie Kiskowski
Margaret Naughton

Pat Stuecklen
Chuck Wiecek
Hiram Kinser

ABSENT: Dennis Sall
Jan Buchanec
Kathleen Joyce

COPY: Ron Cavalli
Roger Rich
Dave Carroll

Debbie Kiskowski
Larry Miller
Noreen Lally

FROM: Jack Gillen Jr. (Chairperson)

SUBJ: Safety Committee Meeting of Wednesday, March
17, 1993

The next safety committee meeting is scheduled for Wednesday, April 21, 1993 at 9:30am in the downstairs conference room.

- 1.) Work is continuing on the recommendations made from the 1991 Union Camp Safety Audit. There are 73 out of 92 recommendations completed to date.
- 2.) There was a recordable accident in the Compounding department on March 3, 1993. (see attached report)
- 3.) Kathleen Joyce has made the recommended changes to the site Visitor policy and plans to have distribution performed by the next meeting. Debbie attended the meeting on behalf of Kathleen, but she did not know the status of the policy. Jack to discuss with Kathleen when she gets back in the office.
It appears that we still have a problem with contractors coming in the east dock entrance and finding their way around the building. Jack to talk to Hiram about having the receiving dock employee pass out badges to the contractors.

Bush Boake Allen Inc.

MEMO

Chicago-Flavors

- 4.) Jack covered an article on lawn mower safety as the off-the-job safety report of the month. The article covers some basic steps to protect yourself and others from injury while using a lawn mower. (see attached article) Chuck Wiecek will report next month.
- 5.) The Mixing Room ergonomic project is being prepared for CAR submittal. The ergonomic team has decided on what is needed in the area after looking into several different options. The proposal will be for a vacuum lift on the mezzanine level and ground level to help reduce the material handling.
- 6.) Larry Lindberg and Hiram Kinser are discussing alternatives on material transfer from compounding to the spray dry department. Project has been temporarily delayed due to Hiram being out of the building for some time. Pete Engle stated that we have the equipment and materials to do this job once it is decided on exactly what is needed.
- 7.) Margaret said that there is a chair in the lab that has it's wheel continuously falling off when someone attempts to sit down on it. She has submitted a work order. Jack to follow-up with Maintenance.
- 8.) Jack has updated the site contaminant list in order to prioritize exposure sampling for the coming years. The monitoring gameplan for 1993 will include ethanol, lead acetate and iso amyl acetate. Additional monitoring sessions will be held if necessary.
- 9.) A dangerous occurrence took place in the Mixing Room on February 22, 1993. (see attached report)
- 10.) A dangerous occurrence took place in the Compounding department on March 15, 1993. (see attached report)
- 11.) A non-recordable injury occurred in the Warehouse on March 13, 1993. (see attached report)
- 12.) Debbie reported on the results from our recent pulmonary function and audiometric testing sessions. Some employees showed some breathing problems on the pulmonary function testing. The hearing results were sent back so some additional information can be entered before determining the final results.